



## **REQUEST FOR PROPOSALS**

### **TERMS AND REFERENCE FOR THE CONSULTANCY TO DEVELOP METHODOLOGY FOR THE VISION 2036 INDEX**

#### **1. BACKGROUND**

- a) Vision 2036 Coordinating Agency was established by Presidential Directive Cab 27 (A)/2017 Rev. 1 Dated 22<sup>nd</sup> November, 2017 (Amending Presidential Directive Cab 27 (A)/2017 Dated 6<sup>th</sup> September, 2017) with a mandate to provide direction and leadership to ensure the destination of Vision 2036 remains in clear view of all stakeholders.
- b) The Agency is responsible for coordinating the implementation of Vision 2036, which is a blue print that provides a long-term vision and aspirations for Batswana by the year 2036. The document was developed and approved in 2016. A number of processes were undertaken before its development, which included the process to undertaking diagnostic studies on the country's four thematic areas of: a) Economy and Employment; b) Social Upliftment; c) Sustainable Environment and d) Governance, Peace and Security.
- c) The Vision was developed through a highly consultative, analytical and learning process led by a Presidential Task Team (PTT) comprising representatives from various stakeholders. Various mediums of consultations were used, including Kgotla meetings, focus group discussions, social media, television and radio programmes. The main purpose of the consultations was to engage Batswana on the following three main questions:
  - What kind of Botswana do we want to build by 2036?
  - What kind of person would a Motswana like to be in 2036?

- In order to achieve our dreams and aspirations, what should be done and by who?
- d) A High-Level Outcome Indicator Framework for the Vision 2036 was developed with primary indicators which includes data sources, baseline data (though some are still to be defined), targets (with gaps existing in some indicators), and baseline year. The Vision document has allowed provision for the development of composite Indicators relating to Citizen's Well-Being; Bio-Diversity; Family Cohesion; Spiritual Well-Being; Pollution amongst others.
- e) This Consultancy therefore aims to develop a Vision 2036 Index that will be used to enhance tracking of performance in the delivery of Vision 2036. The Index will encourage the country to strengthen its governance structures by allowing Government, Private Sector and Civil Society decision makers to track progress and confront any challenges in meeting the Vision 2036 aspirations over time. This will further motivate improvements in data management systems to inform the review of policies and programs aiming to achieve Vision 2036 goals and targets.

## **2. OBJECTIVES**

- a) The Consultancy has the following objectives:
- To establish Botswana Vision 2036 as a useful, operational tool for policy action and transformation of Botswana's economy and society.
  - To support national debates on prioritization and formulation of Vision 2036 implementation strategies.
  - To complement efforts to develop a robust Vision 2036 monitoring framework by the Vision 2036 Council.
  - To identify Vision 2036 data gaps, need for investments in statistical capacity and research, and new forms of data.
  - To develop Vision 2036 Index tool kit that will facilitate holding various entities and Government accountable to performance of Botswana's economy.

### 3. DUTIES AND RESPONSIBILITIES

#### a. Scope of Work

- i. Conduct a desk review/study on international experience of methodology development of **an Index** used for measuring performance of a national strategy;
- ii. Develop a methodology for the composite Vision 2036 Index that will assist in providing a detailed snapshot of the state of **“Prosperity for All”** in Botswana, and an analytical approach to tracking the aggregated national figure to show progress on Vision 2036 by incorporating international good practices. The methodology shall cover, among others, processes to be followed, consultations required, and other related issues, such as intersectoral or interagency vertical and horizontal coordination, and key performance indicators (incorporating National Monitoring & Evaluation System (NMES) indicators where relevant);
- iii. To develop a Vision 2036 Index that will estimate overall progress towards Prosperity for All and Pillar Index, and the weighting of each pillar towards the bigger national context.
- iv. To develop a methodology that can forecast performance, on the basis of the background of current trends,
- v. Develop an Accountability Matrix taking into consideration programs or projects of respective Ministries and how their implementation impact on the performance of each Vision Pillar;
- vi. Pilot application of the proposed methodologies for the composite Vision 2036 Index and the Pillar Index;
- vii. Hold a training session for the identified stakeholders on proposed methodologies;
- viii. Submit the final version of the methodologies, and final report on the pilot applications;

#### b) Expected Deliverables and Payment Schedule

The Consultant will be responsible for delivering the following:

- i. Produce a report of the proposed methodologies with clear indication of the rationale for the methodology, and assumptions made, a statement on the statistical soundness and robustness of the methodology; and how it is expected to work.
- ii. Submit a report on the Pilot Application of the methodology.
- iii. Submit the Accountability Matrix.
- iv. Submit clear a report indicating methodology for forecasting performance.

### c) **Payment Schedule**

The Consultant shall work with the following schedule of deliverables:

<b>DUE DATE AFTER CONTRACT SIGNING</b>	<b>DELIVERABLE</b>	<b>PAYMENT SCHEDULE</b>
1 Week	Inception Report, including methodology, workplan and identification of related work	30% after approval of the Inception Report
4 weeks	Draft Methodology Report <ul style="list-style-type: none"> <li>- Consultations with stakeholders</li> <li>- Piloting of the methodology</li> <li>- Training of the Stakeholders</li> </ul>	30% after approval of the draft methodology Report
3 weeks	Presentation of Draft Reports: <ul style="list-style-type: none"> <li>- Pilot Application Reports using proposed methodologies (Index development for National, Pillars and Accountability Matrix)</li> <li>- Forecast Report</li> </ul>	30 % after approval of the product
4 weeks	Final Draft Reports <ul style="list-style-type: none"> <li>- Methodologies reports (Index &amp; Forecast)</li> </ul>	10% after the approval of the final product

	<ul style="list-style-type: none"> <li>- Develop an accountability Matrix – programs or projects</li> </ul>	
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**4. REQUIRED QUALIFICATIONS**

- A recognized Master’s Degree in Statistics, Economics or any other relevant discipline (PHD will be an added advantage).
- At least 10 years of experience with an extensive knowledge on the Botswana economy, its issues and challenges.
- Background on Time Series Analysis is a requirement.
- Proven record of methodology development is a requirement.
- Understanding of Vision 2036 Indicator Framework and appreciation for integrating Vision 2036 in national and local planning.
- Excellent communications and facilitation skills.
- Fluent English (written and oral).

**5. COORDINATION OF THE ASSIGNMENT**

The Consultancy will be under the supervision of the Director Monitoring & Evaluation

**6. APPLICATION FOR CONSULTANCY**

Any interested and qualified candidate(s) is invited to submit a proposal outlining the following;

- i) approaches she/he seeks to deliver the products specified in section 3 (a) including the timeline estimated for completion and
- ii) a financial estimate for completing the consultancy including the consultancy fees.

**7. CRITERIA FOR SELECTION OF THE BEST OFFER**

*Selection criteria is Combined Scoring method* – where the qualifications will be weighted a maximum of 70%, and combined with the price offer which will be weighted a max of 30%.

Scores of the technical qualification are:

- Educational background – 20 points
- Relevant experience – 40 points
- Technical proposal/approach/workplan – 40 points

## **8. DURATION OF THE CONSULTANCY AND WORKING PLACE**

The duration of the consultancy is estimated to be 3 months. An office space for the consultancy can be arranged within the office premises of the Agency.

## **9. BUDGET**

A detailed financial proposal has to be indicated all-inclusive costs for conducting the consultancy.

## **10. BIDDER SELECTION**

- a) The Agency reserves the right to select the appropriate service provider(s) based on its requirements. The decision of the Agency will be final.
- b) Quotation can be submitted in either one sealed envelope or email by the **25 September, 2020** on or before 12:00 hrs at [info@vision2036.co.bw](mailto:info@vision2036.co.bw) ; **Vision 2036 Coordinating Agency, P/Bag BR4, Fairscape Precinct Plot 70667, The Tower Fairgrounds, First Floor, Gaborone.**

For more information or clarity, contact Ms K. Mokgwathi at 3190890.

**Quotations submitted after this time and date will not be accepted.**